

April 2023

Prime Contractor Technical Advisory Committee (PCTAC) Annual Authorization Letter and Consent Form

Re: PCTAC Committee Representative

Dear Owners and Senior Decision Makers,

In 2013, the BC Construction Safety Alliance (BCCSA) initiated a Prime Contractor Technical Advisory Committee (PCTAC) with a view to leverage the Prime Contractors' influence on the health and safety of the subcontractors they utilize and to provide a monthly forum for health & safety representatives of these Prime Contractors to share ideas and create resources to positively impact the safety outcomes of construction employers in B.C.

The committee is functioning well and has enjoyed excellent attendance of almost 30 different Prime Contractor companies, over the past 10 years. In line with the BCCSA's overall philosophy of 'making safety simpler', the PCTAC is forward thinking, diverse, and currently working towards initiatives brought forward by the Prime Contractor and Small Employer companies.

Some current projects include:

- A working at heights self-rescue guide and risk assessment form
- Upcoming Webinar on Exposure Control Plans
- Subcontractor Management Program
- Welding Exposure Control Tool
- And more...

The BCCSA relies on the PCTAC to help set priorities for important health and safety initiatives and to research, develop, and share industry best practices to create programs for smaller employers, sub trades, and their employees. Some past initiatives include:

- Development of a [safety headgear risk assessment](#).
- Dedicated and expert advice in the development of resources to assist small employers during the [COVID-19 Pandemic](#). This included meeting weekly to improve, sharpen and revise information as it became available. The PCTAC played a significant role in helping employers in BC keep their workers safe and operations running allowing the construction industry to maintain its vital role in supporting the province's economy.
- Contributed and participated in the development of the [BCCSA Webinar Series](#). Topics included: Isocyanates and Prime Contractor Responsibilities Part 1 and 2.
- Contributions to and review of the new [SiteReadyBC](#) orientation program (now with over 10,000 students registered).
- Promotion of the new [Certified Concrete Pump Operator program](#).
- Work on enhancing the use of the [Safety Climate Tool](#).
- Assisting with the development of the [Industry Stat Pack](#).

Each year we request a reaffirmation of ongoing commitment from organizations, such as yours, who comprise the committee membership. Your attendance as an owner is optional however, you are invited to send a representative to bring your perspective to the table.

If you would like to send a representative or continue sending a current representative, you must sign the attached annual consent form, indicating this individual represents the health & safety interests of you and your organization. In essence, they become your proxy on the PCTAC.

An additional requirement for participation is COR® certification. This ensures those at the table are speaking the same language, have a third-party audited safety program in place, and have already made a significant safety investment. If you are not COR® certified and would like to know more about the COR® program, please contact us at 604-636-3675 or at cor@bccsa.ca.

Best Regards,

Michael McKenna
Executive Director