

May 2026

## Prime Contractors Technical Advisory Committee (PCTAC) Annual Authorization Letter and Consent Form

### Re: PCTAC Committee Representative

Dear Owners and Senior Decision Makers,

In 2013, the BC Construction Safety Alliance (BCCSA) initiated a Prime Contractors Technical Advisory Committee (PCTAC) with a view to leverage the Prime Contractors' influence on the health and safety of the subcontractors they utilize and to provide a monthly forum for health & safety representatives of these Prime Contractors to share ideas and create resources to positively impact the safety outcomes of construction employers in B.C.

The committee is functioning well and has enjoyed excellent attendance of over 30 different Prime Contractor companies over the past 13 years. In line with the BCCSA's overall philosophy of 'making safety simpler', the PCTAC is forward-thinking, diverse, and currently working towards initiatives brought forward by the Prime Contractor and Small Employer companies.

Some current projects include:

- **Fire Safety Management:** Guidance documents regarding fire safety management and hot work for multi-employer workplaces.
- **Control Zones/Dropped Objects:** Dropped Objects and Control Zones Program, including a Subcontractor Resource Guide outlining best practices and expectations.
- **Tower Crane Inspections:** The goal is to support BC Crane Safety by developing resources for the industry to assist prime contractors.
- **Concrete Pump Resources:** A guide to discuss industry-wide standards and guidelines to improve concrete pump safety.
- **Subcontractor Management Tool:** A web-based tool to assist general contractors in managing subcontractors on projects to meet industry standards. This tool also lets small employers know what safety documents are required and how to fill them out.
- **Traffic Control:** Developed a toolkit for Prime Contractors to outline roles and responsibilities, including guidance on how to operate beside roadways.

The BCCSA relies on the PCTAC to help set priorities for important health and safety initiatives and to research, develop, and share industry best practices to create programs for smaller employers, sub-trades, and their employees. Some past initiatives include:

- **Lone Hoist Rescue:** A resource guide and template for rescuing a lone hoist operator who has been incapacitated.
- **Stair Access Pamphlet:** Developed a pamphlet specific to Regulation 20.5(5) regarding stair access to the deck of suspended formwork that outlines the 'do's and don'ts' of incidents involving stair collapses.
- **Spray Foam:** Collected aerosol samples to evaluate the actual/potential risk of methylene diphenyl diisocyanate to the surrounding areas and provided a presentation to the TAC.
- **MSI Programs & Resources:** Participated in the development of [MSI Resources](#), including ten stretching videos dedicated to construction workers, an MSI training program and twenty-eight MSI hazard and controls documents developed for a variety of trades.

- [Industry Stat Pack](#) Contributed to the development of the Industry Stat Pack which provides construction industry statistics.
- [Welding ECP Guide](#): An Exposure Control Plan Guide providing practical guidance to employers as they develop welding-related ECPs.
- [Controlling Exposure to Welding Gases and Fumes in Construction Webinar](#): Participated in the development of the welding webinar, attended by 143 members, educating the industry on controlling welding fumes and gases.
- [Fall Protection Rescue Guide](#): Development of a Fall Protection Rescue Guide, providing invaluable assistance to employers in creating effective and compliant procedures for the rescue of workers suspended by a personal fall protection system. This guide, including the associated forms, can be seamlessly integrated into [WorkSafeBC's fall protection plan template](#).
- [BCCSA Webinar Series](#): Contributed to the BCCSA Webinar Series, educating the construction industry on topics such as Welding Fumes, Isocyanates, Prime Contractor Responsibilities Part 1 and 2, and Introduction to Exposure Control Plans (ECPs) for the Construction Industry.
- [Certified Concrete Pump Operator Program](#): The Certified Concrete Pump Operator program promotion has been instrumental in raising awareness and enhancing safety standards in this field.
- [SiteReadyBC](#): Contributed to the development of the SiteReadyBC orientation program, which now boasts over 30,000 registered students, demonstrates your commitment to enhancing industry education and safety.
- [Safety Climate Tool](#) Enhancing the use of the Safety Climate Tool Survey, reflecting dedication to continually improving safety practices in the industry.
- [Safety Headgear Risk Assessment](#): Development of a safety headgear risk assessment, a crucial tool in ensuring the well-being of construction workers.
- [COVID-19 Pandemic Support](#): Provided small employers with regular, insightful advice which played a pivotal role in keeping workers safe and maintaining the construction industry's vital role in supporting the province's economy.

Your attendance as an owner is optional however, you are invited to send a representative to bring your perspective to the table. If you would like to join the PCTAC and send a representative, review the Terms of Reference and sign the Application & Consent Form, indicating this individual represents the health & safety interests of you and your organization. In essence, they become your proxy on the PCTAC.

An additional requirement for participation is COR<sup>®</sup> certification. This ensures those at the table are speaking the same language, have a third-party audited safety program in place, and have already made a significant safety investment. If you are not COR<sup>®</sup> certified and would like to know more about the COR<sup>®</sup> program, please contact us at 604-636-3675 or at [cor@bccsa.ca](mailto:cor@bccsa.ca).

Best Regards,



Michael McKenna  
Executive Director